Agenda for meeting on 04-02-2021

Project: 2-2 Multi-modal Digital Assistant

Date: 04-02-2021

Group number: 13

Group members:

Balzer Michael

Boxho Sébastien

Forest Harry

Kramer Kilian

Michaux Martin

Mikelli MariaI

Super Jan

Chair: Harry

Secretary: Martin

1. Opening at 12:1
2. State of the project
3. We had a meeting after the project opening lecture, we present ourselves to the group. We have created the WhatsApp, discord and GitHub repository.
4. Research on the subject for this week, a meeting is plan on Friday.
5. Planning for this week
6. Research
7. Create the planning for this phase
8. Assign tasks to everyone
9. Any other business
   1. From group
   2. From tutor
10. Chair/Secretary for the next meeting
    1. Chair: Michel
    2. Secretary: Sébastien
11. Closing at 12:30